



Irish Centre for European Law

Invitation for Applications

Chairperson & Members of the Nomination, Employment & Remuneration Committee

The Centre:

The ICEL is an educational charity, a Centre of the School of Law of Trinity College Dublin and a company limited by guarantee and a registered educational charity. The ICEL is the leading organisation promoting the knowledge and practice of EU and European Human Rights law across the island of Ireland. Recent events in Europe and Ireland's Council Presidency in 2025 make this more important than ever.

The ICEL is governed by [an independent Board and Committees](#). The Board chairperson is the Centre's President, Hon Mr Justice Anthony M Collins (a serving member of the Irish Court of Appeal and former Advocate General at the Court of Justice).

It was founded in 1988 by Senator Mary Robinson SC (later 7th President of Ireland, and now the Centre's Patron) as a membership-based association to further education in the law and research of the European Union and European human rights.

The Centre serves the legal professions, legal academics, law students, public institutions, the voluntary sector, businesses and the wider public.

The Centre organises conferences and seminars across the island of Ireland in various areas of EU law (in particular, environmental, public procurement, data protection, Brexit and competition law) and in human rights law. The Centre is also the Irish member of the European Law Association for Criminal Law and the Protection of the Financial Interests of the EU, which is run by the European Anti-Fraud Office (OLAF).

The Centre has annual revenues of approximately €150k, and an Executive Director based in our offices in Trinity. The Centre has recently launched activities in Northern Ireland, and additionally has recruited a part-time Assistant Director for Northern Ireland based in Belfast.

The Role:

The Nomination, Employment and Remuneration Committee is a Standing Committee of the Centre responsible for: advising the Board and General Meeting on the appointment of Board and Audit Committee members; advising the Board on the appointment of the Executive Director; and, advising the Board on employment policies and remuneration of staff.

The ICEL seeks applications for appointment as Chairperson and members of the NER Committee. A vacancy in the role of Chairperson arises due to the retirement of Brian Doherty, who had served on the Board since 1999. Vacancies in the membership arise due to an intention to increase the number of members to increase expertise in employment law and human resources.

The Chairperson and Members of the NER Committee are volunteers, and are not members of the Board or Charity Trustees.

The NER Committee meetings occur biannually.

Responsibilities will include the following:

The NER Committee will be increased. It is a Standing Committee independent of the Board. The Centre's governance is set out here.

- **Chairperson vacancy** - The Chair is the responsible for the leading the NER Committee in ensuring that appropriate procedures and best practices are put in place for appointments processes, and for providing assurance to the Board on the adequacy of the employment policies and practices of the Centre. The Chair's responsibilities include chairing the meetings of the NER Committee, assisted by the Secretary to the NER Committee and by the Executive Director. The Chair plays a key role in the Centre's governance, and will be committed to maintaining the highest standards of governance and the charitable purposes of Centre.
- **Membership vacancy** – The Committee seeks experience in employment law, human resource management, and in the governance of public bodies, charities or companies. It is expected that new members will assist in review of employment policies and in the selection and interview of charity trustees.

Desirable skills

- Professional experience in law, governance, senior business management, a senior level in the public service or equivalent governance experience;
- Professional experience in employment law, human resources or at a senior level in organisations with experience of employment, management or recruitment processes
- A professional qualification in law or governance;
- Experience in advising charities on compliance;
- Experience as a charity trustee, a committee member, school governorship or similar voluntary role;
- Interest or experience in matters related to the European Union and/or the Council of Europe.

General duties of a Committee Member

- Comply with the Centre's governing document
- Ensuring the Centre is complying with its charitable purpose for the public benefit
- Acting in the best interest of the Centre
- Act with Reasonable Care and Skill

Time Commitment

(1) Total

Inclusive of meetings, the expected time commitment for: the Committee Chairperson is approximately 1 day per quarter; and, for Committee members, approximately 0.5 days per six months.

NB It is not expected that members of the NER Committee play a role in or attend other voluntary activities of the Centre (in particular events in EU and Human Rights law), although this would be welcome.

(2) Board, Committee and General Meetings

Committee members are required to attend on **2** days annually, for meetings of **1.5** hours:

- An annual meeting to review the employment contracts and company policies, usually held in October;
- And, a meeting (which may be replaced by Written Resolution) to advise on appointments to Board and other positions.

Dates of meetings may change to suit Board members.

The Committee Chairperson may attend the 4 Board meetings held per annum, but will have an obligation only to attend those Board and General meetings dealing with the nomination of Board or other appointments.

All Committee members are also welcome to attend the AGM and the 2 Advisory Council meetings per year.

(3) Timings of meetings

The timing of Committee meetings is by agreement.

(4) Forum of meetings

Committee meetings are typically held online.

(5) Method of communication

Work of Committee members is flexible and will mostly be conducted by email: liaison between volunteers may take place outside office hours; liaison with staff may take place during office hours.

Term

The Chairperson and Members of the NER Committee will be appointed from 28th September 2026 or such other date as may be agreed.

The Chairperson will be appointed for a Term of 3 years. The other Committee members will be appointed for a period up to the next AGM, with the possibility of a renewal for further renewal periods of 1 year.

Diversity

The ICEL is committed to diversity in appointments to the Board and Committees, in terms of: gender; age; ethnicity; sexual orientation; the inclusion of members of the legal professions and those involved in legal education; geography in terms of residence or place of business on the island of Ireland (including both legal jurisdictions).

The Nomination, Employment and Remuneration Committee has been asked to have regard to the skills and diversity on the Board and Committees and to recommend appointments, where possible, on the basis of bringing the Board and Committees towards gender balance.

Application Deadline

Applications should be made to recruitment@cel.com should be received on or by **26th June 2026** and will be treated strictly in confidence. It is intended interviews will take place in the week beginning 20th July 2026.